



# Scholarship Application Instructions & Volunteer Rebate Policy

*If you're interested in applying for a scholarship to participate in an upcoming TMTTO production or class, here are the steps to follow, as well as details regarding TMTTO's Volunteer Refund Policy*

*(Please Note: scholarship applications must be received and processed prior to registration, and no less than 10 days before auditions/first class).*

1. Access the Production-specific or Classes-specific application on the TMTTO website.
2. Complete the application and submit it via email to [darla@craterian.org](mailto:darla@craterian.org) or by mail to TMTTO, 23 S. Central Ave, Medford, OR 97501. Submit one application per family.
3. You will be alerted of the status of your application within a few days of our receipt.
4. If you are awarded a scholarship, you will be given a coupon code to use during registration.
  - a. You will enter the code at the time of payment. The code will be specific to both your family and the production/class that the scholarship is for.
  - b. Please Note: receiving a scholarship does not guarantee a place in the production/class. Registration must still be completed prior to the posted deadline, and scholarship code must be entered by the recipient for scholarship to be applied.
5. All families involved in the production are able to earn up to \$100 of the participation fee back by volunteering during the production process. 1 hour volunteered = \$10 back. Hours must be logged in the Volunteer Log Book at the Collier Creative Center; only the hours indicated there will be rebated at the end of the process.
  - a. We encourage you to volunteer more than 10 hours, as it takes a village to mount our shows!
6. Please Note: families applying for scholarships for multiple performers are not eligible for the TMTTO sibling discount; if you register and pay before being awarded a scholarship, the sibling discount will be withdrawn when and if the scholarship is approved.